

Annex 3: Premises of the evaluation, authorship and publication.

The basic premises make reference to the ethical and professional behavior that the evaluation team must have.

- Anonymity and confidentiality. - The evaluation must respect the right of the people to provide information assuring their anonymity, and confidentiality.
- Responsibility. - Any disagreement or difference of opinion that could arise between and among members of the evaluating team, (b) the evaluating team and those responsible for the intervention, in relation to the conclusions and/or recommendations, must be mentioned in the report. Any statement should be supported by the team or state the disagreement.
- Integrity. - The evaluation team will have the responsibility to show issues not mentioned specifically in the ToR if it were necessary to obtain a more complete analysis of the intervention.
- Independence. - The evaluating team will have to guarantee its independence of the evaluated intervention, not being tied to its management or any element that composes it.
- Validation of the information. - It is the responsibility the evaluation team to guarantee the veracity of the information gathered for the elaboration of the evaluation report, and in last instance it will be responsible for the information presented in the evaluation report.

Rights of author and spreading: The evaluation team will give the Rights of the ownership of the report to the Consortium CODESPA – Action Against Hunger that could publish it if convenient.

The AECID reserves the right to reproduce, distribute or publicly communicate the report of evaluation without needing previous agreement with the NGOD when it is required because of administrative procedures; and it will ask for previous authorization of the ONGDs when it will be used for other purposes

Incidences: The evaluation team will immediately communicate to the Consortium CODESPA – Action Against Hunger any problems that may arise in field work or any other phase of the evaluation. The Consortium CODESPA – Action Against Hunger will determine whether it is necessary to communicate the problems to AECID. The Consortium CODESPA – Action Against Hunger will communicate immediately to AECID these incidences if they mean not achievement of the establish in the TORs

Sanctions: In case of delay in the delivery of the reports (draft and closing report) or in case the quality of the given reports is manifestly inferior to what has been agreed in this ToR and the methodological proposal, the penalties and arbitrations established by the contracting organization according to the established private contract with the evaluating team will be applicable¹.

¹ These ToR do not exempt of the signing of an agreement with the evaluation team.

